* + - 1. User Type 3: Super Admin
         1. Dashboard: This will allow to see a quick Summary of the entire Application/Business with informations like: - - - - **16 hours**

Stats in Figures

Total # of Rider

Total # of Drivers Registered

Total Earnings

Total # of Trips Taken

On Going Trips

Latest Trips

Notifications

* + - * 1. Admin: Here Admin can manage more admins, so that they can manage the application on his behalf. These users can do everything a Super Admin can do except Payments section and Admin Section. - - - - 12 **hours**

List

View One

Delete

Edit

Add

* + - * 1. Driver:

List with status Active/Suspended/Pending Approval ---- 8 **hours**

With Ability to change status

Active to Suspended

Suspended to Active

Pending Approval to Approved (driver will become Active)

View One: Admin can see all details of Driver including his:

Account Details ---- 3 **hours**

Brief ---- 6 **hours**

Total Online Time

Total Star Rating

Acceptance Rate

Total Rides

Vehicles ---- 4 **hours**

List

View One: This will show everything about the Vehicle including:

Registration Number

Chassis Number

Owner Name

Status of the Vehicle: Approved, Pending for Approval, Expired, Docs Upload Pending

Delete

Edit

Add

Documents: ---- 4 **hours**

Documents Auto Checklist Created as Per Vehicles (of course Driver Related docs will be common) added with Status:

Upload Pending

Expired

Approved

Pending for Admin Approval

View the Document

Trips ---- 5 **hours**

List

View One: This will show all details of one Trip

Transactions: This will show all of the amount in and out from the Driver wallet. There will be following informations:   
 ---- 12 **hours**

Filters

Transaction Type

All Transactions

Ride Charges

Tips

Platform Fee

Withdrawn

Bonus

Others

Period

Date and Time of Transaction

Description of Transaction (like *Fare for Ride, from “ABC” to “XYZ”*). The Ride under;line shows that it will be click-able and open Ride detailed page.

Invoice PDF

Amount

Plus (in Green without any symbol): This is amount added to user wallet from any source (like Ride, Referral Bonus, Tips etc…)

Minus (in Red with minus symbol): This is amount deducted from user wallet from any reason (like Platform Fee, Refund, Withdrawn etc…)

Brief

Total Ride Charges

Total Platform Fee

Total Earning

Total Withdrawn

Total Due

Reviews ---- 5 **hours**

List

View One

Delete

Edit

Add

Tickets/Supports ---- 8 **hours**

List with status

Open

Closed

View One

Reply

Change the Status

Delete

Edit

Add

* + - * 1. Rider

List with status Active/Suspended ---- 4 **hours**

With Ability to change status

Active to Suspended

Suspended to Active

View One: Admin can see all details of Rider including his:

Account Details ---- 3 **hours**

Trips ---- 3 **hours**

List

View One

Expenses ---- 4 **hours**

List

View One

Reviews ---- 4 **hours**

List

View One

Delete

Edit

Add

Refunds ---- 4 **hours**

List

View One

Tickets/Supports ---- 4 **hours**

List with status

Open

Closed

View One

Reply

Change the Status

Delete

Edit

Add

* + - * 1. Trips Management

Past List ---- 2 **hours**

View One: This will show all details of one Trip ---- 3 **hours**

Scheduled Trips ---- 8 **hours**

List

View One

Assign Automatically: The system will assign the ride automatically to most nearest Driver 10 mins before and keep on doing so on until a driver accept the request.

If no driver is assigned till 5 mins before the ride time, admin will receive an email with link to Trip so he can assign the ride manually

Assign Manually:

See the driver on the Map near the Pick-Up Location

Pick the Driver and assign to him and keep on doing so on until a driver accept the request.

* + - * 1. Promotions

Riders

Promo Codes Management ---- 6 **hours**

List

Delete

Edit

Add

Promo Code

Applicable to

1st Time users

All Users

Time Period Applicable for

Amount of Bonus ---- 2 **hours**

Drivers

Quest/Targets ---- 4 **hours**

List

Delete

Edit

Add

Number of Trips to complete

Time Period to Achieve

Amount of Bonus

Referrals: These are amounts added to wallets of users when they refer a NEW user and that user make or accept 1st payment.  
---- 4 **hours**

List

View One

* + - * 1. Overview Map

All Drivers ---- 4 **hours**

Heat Map

All Riders ---- 4 **hours**

Heat Map

* + - * 1. Reviews Management ---- 6 **hours**

List

Filter by Time Period

Filter by City

Filter by User To (Driver or Rider)

Filter by a Username

View One

Edit

Delete

Add

* + - * 1. Reports

Payment Report: This will show all of the amount in and out from the Admin Wallet. There will be following informations:  
---- 8 **hours**

Filters

By Transaction Type

All Transactions

Ride Charges

Tips

Platform Fee

Paid-Out

Bonus

Others

By Period

By Username

Date and Time of Transaction

Description of Transaction (like *Fare for Ride, from “ABC” to “XYZ”*). The Ride under;line shows that it will be click-able and open Ride detailed page.

Invoice PDF

Amount

Brief

Total Ride Charges

Total Platform Fee (Revenue)

Total Paid-out

Total Due Paid-out

* + - * 1. Area (City) Management ---- 16 **hours**

List of Areas of Services

View One

Edit

Delete

Add

Name (auto suggestion using Google and Select)

Unit of Distance Measure

Service Restrictions

Listing

View One

Edit

Delete

Add

Pick Up Restricted

Drop off Restricted

Pick-Drop Restricted

Fare Management (This is a must so initially default values will be copied). This will be a dynamically created checklist according to type of Vehicles Created by Admin. For each Vehicle Type there will be an entry (ROW) and status of following checklist(COLUMN), the columns will have followings:

Vehicle Type

Base Price

Per Unit Distance Price

Per Minute Price

Night Charges

Airport Charges

Cancellation Fee

Platform Usage Fee/Commission

Surge Applicable: Yes/No

Vehicle Type Allowed

List of Vehicles

By Default All Vehicle Types will be allowed

Documents Checklist Management

Driver

List

Delete

Edit

Add: Name

* + - * 1. Help and Support Management ---- 6 **hours**

Drivers

Riders

Categories of Issues/Questions: These are Categories which will appear in “All Topics” section of Help

Sub-Categories of Issues/Questions: The are also categories but with a Parent Category (more than one Parent Category can be selected), so these will appear only under parent category.

The depth of sub-categories can be any level, depending on how you choose parent category.

Answers: This will allow Admin to create a list of Answers along with a form (optional) and assign to an Last Category

Title: Title of Answer

Description: Description of Answer

Assign to Last Generation of Categorie(s): An answer can be attached to multiple Last Categories

Add a Form

Label of Field

Type of Field: Text, Number, Email, Upload Document(PDF/JPG)

Whenever a Form will be submitted a New Ticket will be created from the user in admin panel.

* + - * 1. Feedbacks Management ---- 3 **hours**

List

View One

* + - * 1. Send Push Notification ---- 5 **hours**
        2. Settings ---- 6 **hours**

General

Default Fare Management (This is default setting which will be applied to all Areas added by default): This will be a dynamically created checklist according to type of Vehicles Created by Admin. For each Vehicle Type there will be an entry (ROW) and status of following checklist(COLUMN), the columns will have followings:

Vehicle Type

Base Price

Per Unit Distance Price

Per Minute Price

Night Charges

Airport Charges

Cancellation Fee

Platform Usage Fee/Commission

Surge Applicable: Yes/No

Default Vehicle Type Management (This is default setting which will be applied to all Areas added by default): This allow Admin to create type of Vehicles offered on platform like Moto (Two Wheeler), Auto (Three Wheeler), Hatchback, Sedan, SUV etc...

List

View One

Delete

Edit

Add

Name of Vehicle Type

Icon of Vehicle

Riders Allowed (Excluding Driver)

Email

SMS

* + - * 1. CMS Pages Management ---- 8 **hours**

Update Terms and Conditions

Privacy Policy